



# OWWL LIBRARY SYSTEM

BOARD MEETING MINUTES  
Wednesday, November 9, 2022  
2557 STATE ROUTE 21, CANANDAIGUA, NY 14424

## **Attendance**

**System Board Members Present and In-Person:** Judith McKinney, Ellen Mitchell, Subrata Paul, Christine Ryan, Julie Gruendike, and Jennifer Tessororf.

**System Board Members Virtual Attendance:** Virginia Keenan.

**System Board Members Excused:** Elizabeth Smith-Rossiter

**Also in Attendance:** Ron Kirsop, Kelly Nemitz, and Suzanne Macaulay (System Staff). Kendyl Litwiller (PLSDAC Liaison).

## **Call to Order**

Christine Ryan called the meeting to order at 5:00 PM.

## **Public Comment Period**

No public comment.

## **Adoption of the Agenda**

MOTION 119: Judith McKinney moved to adopt the November 9, 2022 Agenda. Jennifer Tessororf seconded and the motion carried.

## **Approval of the Minutes**

MOTION 120: Jennifer Tessororf moved to approve the Minutes of the September 14, 2022 Meeting. Subrata Paul seconded and the motion carried.

## **Finance Reports**

MOTION 121: Julie Gruendike moved to approve the Cash Activity Report. Ellen Mitchell seconded and the motion carried.

MOTION 122: Julie Gruendike moved to approve the Warrants from September 26, 2022 in the amount of \$27,880.69; October 6, 2022 for a total of \$15,491.02; October 20, 2022 for a total of \$54,341.83; and October 31, 2022 for a total of \$8,079.61.. Judith McKinney seconded and the motion carried.

MOTION 123: Julie Gruendike moved to approve the 2022 YTD Report and Balance Sheet. Jennifer Tessendorf seconded and the motion carried.

### **Central Library Report**

MOTION 124: Subrata Paul moved to approve the Central Library Report. Julie Gruendike seconded and the motion carried.

MOTION 125: Ellen Mitchell moved to approve the Proposed 2023 Central Library Budget. Judith McKinney seconded and the motion carried.

### **Executive Director's Report**

Ron Kirsop reviewed the Executive Director Report.

### **PLSDAC Liaison Report**

Kendyl Litwiller delivered updates from libraries in the PLSDAC Liaison report.

### **Old Business**

No Old Business.

### **New Business**

MOTION 126: Jennifer Tessendorf moved to approve the Proposed 2023 Budget. Julie Gruendike seconded and the motion carried.

MOTION 127: Ellen Mitchell moved to approve the Executive Director Evaluation Process. Judith McKinney seconded and the motion carried.

MOTION 128: Subrata Paul moved to approve the 2023 Board Meeting Schedule. Ellen Mitchell seconded and the motion carried.

MOTION 129: Jennifer Tessendorf moved to approve the FY 2022 Construction Aid Reallocations. Julie Gruendike seconded and the motion carried.

MOTION 130: Judith McKinney moved to approve the FY 2023 Construction Aid Updated Allocations. Ellen Mitchell seconded and the motion carried.

MOTION 131: Ellen Mitchell moved to approve the System Holiday Change – “Columbus Day” to “Indigenous Peoples’ Day”. Julie Gruendike seconded and the motion carried.

### **Adjourn**

MOTION 132: Ellen Mitchell moved to appoint Virginia Keenan as the Nominating Committee for 2023 Slate of Officers. Julie Gruendike seconded and the motion carried.

The meeting was adjourned at 5:50 PM.

**Next Meeting**

Next Board Meeting: December 14, 2022 at 5:00 PM

Respectfully submitted,  
Ronald Kirsop