

STEVENS MEMORIAL COMMUNITY LIBRARY

JOB POSTING: LIBRARY DIRECTOR

Position Available: Library Director

The Board of Trustees of the Stevens Memorial Community Library (Attica, NY) seeks an energetic, innovative, and community-oriented director with proven leadership and supervisory skills. A successful candidate will have the passion and motivation required to strategically lead this library to a bright future.

Attica Community

Located on the border of Genesee and Erie County, Attica, NY is a town with history and a future. Located 40 minutes from Buffalo, and 45 from the City of Rochester, The Attica Library is chartered to serve 13,793 residents in the Attica school district.

Essential Duties Include:

- Administer budget, finances, and personnel of the library.
- Plan, implement and evaluate library services.
- Develop and maintain positive relationships with the Pioneer Library System, its member libraries, and community organizations.
- Promote community visibility.
- Develop policies in collaboration with the Board of Trustees.
- Supervise the direction and training of a 6 member staff.
- Provide leadership in future planning for the library, programs, and facility.

The Successful Candidate

1. Excellent organizational, interpersonal, problem solving, and project management skills.
2. Commitment to providing high-quality service in an ever-changing public library environment, including familiarity with emerging technologies.
3. Demonstrated experience in managing public library personnel and budgets.
4. Strong commitment to community relations.

Education and Experience

A Master's Degree in Library Science from a library school that is accredited by the American Library Association; two years of post MLS professional library experience.

Compensation and Benefits

Starting salary range: \$45,000-\$50,000 commensurate with education and experience

Benefits: 40 hours of vacation after first year, 80 hours after second year through fourth year; 24 hours of sick pay; 11 paid holidays; and 5 personal days per year. New York State Local Retirement

Instructions to Applicants

Email application materials (cover letter, resume, and a list of three professional references) in PDF format to iclark@pls-net.org by **March 30, 2019**.

Submit an Employment and Exam Application to Wyoming County Human Resources by **March 30, 2019**. The application is available at <http://bit.ly/WyomingCountyCS>. Additional information about the library and the position are available at <http://smcl-listens.blogspot.com/>.